



SENIOR CODE SPECIALIST / ENGINEER

Immediate, full-time job opening for a Senior Code Specialist/ Engineer.

Matteo Gilfillan & Associates Inc. (MGA) is a Canadian Building and Fire Code consulting firm providing services in the fields of fire protection and life safety. MGA provides Code consulting services and solutions on building designs and concepts, prepares alternative solution proposals, and conducts building inspections / audits for a variety of project types, building sizes, and occupancies. At MGA, exceptional client service is at the core of our values, and we strive to be a trusted partner of our clients.

MGA is looking to expand their team by adding a skilled, self-motivated Senior Code Specialist / Engineer who will embrace a lead role on new construction, renovation, and existing building projects with respect to the application of Building and Fire Codes. The successful candidate will be required to work in a team environment.

Duties & Responsibilities

- Interpreting and applying building and fire codes to new construction, renovation, and existing building projects,
- Conducting building plan reviews,
- Preparing Code reports and other technical documentation,
- Developing and documenting Alternative Solution Proposals,
- Inspecting and evaluating existing buildings with respect to the Ontario Fire Code,
- Conducting quality assurance reviews of documentation prepared by other associates,
- Attending project meetings,
- Managing projects and related administrative duties,
- Managing internal project teams,
- Communicating with clients, authorities, and staff alike in a professional manner,
- Conducting business development – generate new opportunities and build client base,
- Preparing project proposals,
- Involvement in professional development opportunities (conference, seminars, presentations, etc.)



Skills & Qualifications

- Degree in Engineering or Diploma in Fire Protection or Architectural Technology
 - Professional Engineer (P.Eng.) or Limited Engineering Technologist (LET) (or eligibility to obtain LET) designation in the Province of Ontario is preferred
- Minimum 8 years of Code consulting experience,
- Expert knowledge of Ontario Building and Fire Codes and associated Standards,
 - Experience with Part 4 of the Ontario Fire Code with respect to flammable / combustible liquids and dangerous goods is a benefit
- Understanding of fire and life safety engineering principles,
- Experience and knowledge of building design and construction,
- Excellent communication skills (verbal and written) in the English language,
- Ability to manage and work on multiple projects at a time
- Flexibility to adjust to changing priorities and workloads,
- Strong work ethic with attention to detail,
- Proficient in AutoCAD (2D), Bluebeam, and Microsoft Office software,
- Ability to work efficiently to meet client project deadlines,
- Able to work independently, developing Code compliant solutions and alternative solutions,
- Focus on customer service,
- Willingness to mentor and provide training to less experienced associates, and
- Ability to travel for meetings and building audits predominately in Toronto and the surrounding area.

We thank all applicants; however, only those selected for an interview will be contacted. No follow-up phone calls please. As well, no recruiters please.